

# WYOMING DEPARTMENT OF ENVIRONMENTAL QUALITY

## Reciprocity Application for Water Operator Certification

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### INSTRUCTIONS:

1. **Proof of high school equivalency is required for certification.** If a copy of your diploma, G.E.D. certificate, or college transcript is not on file with WDEQ, attach one to this application.
  2. Use blue or black ink to fill out this application.
  3. Submit a separate application for each certification requested.
  4. Keep a copy of this application for your file.
  5. Attach copies of training certificates not already on file with WDEQ to this application.
  6. Applicants must meet training and education requirements in accordance with Wyoming Rules and Regulations, Chapter 5.
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### A. CERTIFICATE INFORMATION:

**Individual applications must be submitted for each certificate requested.** Please select **one (1)** certificate:

- ☐ Level 1, Water Systems
- ☐ Level 2, Distribution
- ☐ Level 2, Water Treatment
- ☐ Level 3, Water Treatment
- ☐ Level 4, Water Treatment

### B. PERSONAL INFORMATION:

First Name: \_\_\_\_\_ Middle Name: \_\_\_\_\_ Last Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone - Work: \_\_\_\_\_ Home: \_\_\_\_\_ Cell: \_\_\_\_\_

Email: \_\_\_\_\_ Date of Birth: \_\_\_\_\_

### C. CURRENT CERTIFICATION: Attach a copy of your certificate.

Name of Certification: \_\_\_\_\_ State of Origin: \_\_\_\_\_

Date of Issue: \_\_\_\_\_ Expiration Date: \_\_\_\_\_

**D. SIGNATURE:** I certify that all information provided by me in this reciprocity application contains no willful misrepresentation or falsifications and that the information given by me is true and complete to the best of my knowledge and belief. I give the State of Wyoming and its authorized agents permission to verify any information given in connection with this application.

Date \_\_\_\_\_ Applicant Signature \_\_\_\_\_

Please print application and email to: [opcert@wyo.gov](mailto:opcert@wyo.gov) If unable to submit by e-mail:

**Fax to:** 307-777-6779

**Mail to:** Operator Certification - Water Quality Division  
122 West 25<sup>th</sup> Street, Herschler Building 4W Cheyenne, WY 82002

## E. HIGH SCHOOL EQUIVALENCY:

1. Did you graduate from High School? \_\_\_\_ Yes \_\_\_\_ No  
Is a copy of your diploma **on file** with WDEQ **or attached** to this application? \_\_\_\_ Yes \_\_\_\_ No
2. Do you possess a GED certificate? \_\_\_\_ Yes \_\_\_\_ No  
Is a copy of the certificate **on file** with WDEQ **or attached** to this application? \_\_\_\_ Yes \_\_\_\_ No
3. Have you attended college, trade school, or university? \_\_\_\_ Yes \_\_\_\_ No  
Is an unofficial copy of your transcript **on file** with WDEQ **or attached** to this application? \_\_\_\_ Yes \_\_\_\_ No  
Transcripts may be submitted to demonstrate high school equivalency. Some credit hours may also be used for continuing education hours towards license eligibility.

## \* PROOF OF HIGH SCHOOL EQUIVALENCY IS REQUIRED FOR CERTIFICATION\*

4. Have you attended training courses in Water, Wastewater, Distribution, or Collection that have not been filed with WDEQ? \_\_\_\_ Yes \_\_\_\_ No  
If yes, please send documentation including course title, description, length of training, dates held, and training area.

**F. EMPLOYMENT INFORMATION:** Some jobs not specifically in the water field **may** be used to meet experience requirements. List any employment you wish to have considered, including military experience. Specify the number of hours spent each week on each activity.

Please complete one facility description for each experience block you fill out. Make additional copies of this page as needed.

Check the items that are pertinent to the type of plant in which you are/were employed. This information is necessary in order to determine the equivalent level of facility in Wyoming.

**Size:** \_\_\_\_ Population < or = 7500  
\_\_\_\_ Population > or = 7500

**Treatment:** \_\_\_\_ Electrodialysis  
\_\_\_\_ Ion Exchange  
\_\_\_\_ Bag filter and cartridge filters  
\_\_\_\_ Coagulation and/or sedimentation  
\_\_\_\_ Diatomaceous earth filtration  
\_\_\_\_ Filtration other than diatomaceous earth  
\_\_\_\_ Chemical precipitation softening  
\_\_\_\_ Calcium/sodium hypochlorite and/or chlorination  
\_\_\_\_ Chlorine gas, ozonation, chlorine dioxide, ultraviolet systems or onsite  
\_\_\_\_ Generation of hypochlorite

### Membrane Filtration:

\_\_\_\_ Microfiltration  
\_\_\_\_ Ultrafiltration  
\_\_\_\_ Nanofiltration  
\_\_\_\_ Reverse Osmosis  
\_\_\_\_ Pretreatment (antiscalant or acid added)  
\_\_\_\_ Post treatment (pH adjustment)

**G. CURRENT OR MOST RECENT EMPLOYMENT**

Employer: \_\_\_\_\_ Supervisor: \_\_\_\_\_  
Name of Facility: \_\_\_\_\_ **Dates of Employment** (mo/day/yr)  
Mailing Address: \_\_\_\_\_ From: \_\_\_\_\_ To: \_\_\_\_\_  
City: \_\_\_\_\_ State: \_\_\_\_\_ ZIP \_\_\_\_\_

(**Circle One**) Full Time Part Time      Average Hours Worked Per Week: \_\_\_\_\_

**Water Treatment and Distribution Duties**

Enter the average number of **hours** you spend **each week** on the activities listed below.

- \_\_\_\_\_ maintaining potable water well (screen cleaning, deposition control, backflushing, etc.)
- \_\_\_\_\_ repairing or installing potable water lines, service lines, taps, or storage facilities (trenching, bedding, backfilling, disinfection, etc.)
- \_\_\_\_\_ flushing or other cleaning of potable water lines; corrosion control
- \_\_\_\_\_ changing pumping rates, level controls, and on/off cycles relative to potable water wells, booster stations, and water treatment facilities
- \_\_\_\_\_ controlling calcium/sodium hypochlorite disinfection, fluoridation, coagulation, sedimentation, flocculation, and mixing
- \_\_\_\_\_ controlling disinfection using chlorine gas, ozone, chlorine dioxide, ultraviolet, or onsite generation of hypochlorite
- \_\_\_\_\_ controlling chemical precipitation softening
- \_\_\_\_\_ calculating plant operating efficiencies and interpreting process control data
- \_\_\_\_\_ using bag/cartridge or membrane filters, ion exchange, or direct or conventional filtration
- \_\_\_\_\_ using other filtration methods: (**please circle**) diatomaceous earth, electrodialysis, ultrafiltration, nanofiltration, microfiltration, reverse osmosis
- \_\_\_\_\_ controlling iron/manganese removal chemicals, lime and/or soda ash dosages, recarbonation, or diatomaceous earth feed rates, and/or other chemicals

If your operational tasks are not adequately described in the list above, please list your duties below and the average number of **hours per week** spent performing these duties. \_\_\_\_\_

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Did you perform the activities identified in the tasks description list without on-site supervision?  
(please circle) Yes No

Were you responsible for the operation of the system or plant on a full time basis (e.g. you would have been called away from other duties to respond to a problem)? (please circle) Yes No

**H. PREVIOUS EMPLOYMENT (Make extra copies of this page as needed.)**

Employer: \_\_\_\_\_ Supervisor: \_\_\_\_\_  
Name of Facility: \_\_\_\_\_ **Dates of Employment** (mo/day/yr) \_\_\_\_\_  
Mailing Address: \_\_\_\_\_ From: \_\_\_\_\_ To: \_\_\_\_\_  
City: \_\_\_\_\_ State: \_\_\_\_\_ ZIP \_\_\_\_\_

(Circle One) Full Time Part Time Average Hours Worked Per Week: \_\_\_\_\_

**Water Treatment and Distribution Duties**

Enter the average number of **hours** you spend **each week** on the activities listed below.

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